

STUDENT SUPPORT SERVICES BUILDING COMMITTEE

Regular Meeting
November 17, 2022
10:00 am – 11:00 am
44 Hatchetts Hill Road
Old Lyme, CT. 06371

Meeting called to order at 10:02 am

In Attendance: Kate Ericson, Jack Cross, Bridgette Gordon-Hickey, Craig Esposito, and Robert Mitchell

Guests: Gary Cymbala, Justin Hopkins (Tecton Architects), Greg Pomerleau (O&G), Mark Jeffko (O&G), and Yvonne Tobey

1.0 Approval of Minutes

- 1.1 Motion made to approve minutes of October 28, 2022, Building Committee made by Robert Mitchell and second by Kate Ericson
Motion passed unanimously.

2.0 Reports

- 2.1 Justin Hopkins of (Tecton Architects) reported that they continue to respond to field issues specifically regarding the roof and kitchen. Currently there is an issue with the sink drains. Working with CES on a solution. He is tracking the remaining furniture orders for both phase 1 and the upcoming deliveries for phase 2. Currently, deliveries are anticipated by mid-December. Technology items are also being tracked for December delivery.
- 2.2 Greg Pomerleau and Mark Jeffko of (O&G) continue to be optimistic that completion of Phase 2 is on schedule for December 26th. The construction groups are presently working two shifts; tapers and painters are trying to work double shifts to get ahead of ceiling grid installers. There is also a tentative plan for roofers to work the day shift on areas away from student rooms. They are also scheduled to work weekends. While optimistic about the December 26th turnover of phase 2, there are a number of lingering items that will go beyond December 26th including, the generator and downstairs kitchen, and quiet room renovations. The playground items have been resolved other than the fence that is needed to surround the area. The parking lot is scheduled to be paved prior to Thanksgiving. The asphalt shingle work has been completed for the roof. Now waiting on the remaining materials (metal). Will be putting the company on notice today to have all needed metal materials in house and will go to their place of business to confirm all materials are definitely in. The preliminary kitchen inspection was done by Ledge Light Health District and now can begin moving the food items in to prepare for final inspection. All should be ready for final inspection after Thanksgiving.

3.0 Old Business

- 3.1 The water infiltration on the outside of kitchen wall has resurfaced due in part to the current unfinished kitchen roof system and possibly as a result of a need to retreat the brick facing with a sealer coat. The roof team has noticed that the gutter system needs to be oversized and water from the upper roof needs to be tracked off the kitchen roof using downspouts and gutter systems. There is a plan for a 3rd party mason to take a

look at the brick facing for assessing the need for pointing of the concrete between bricks.

4.0 No New Business

5.0 Financial Update

5.1 Invoices/Contracts

Motion made to approve the O&G Application #8 (October 31, 2022) for \$662,929.23 made by Kate Ericson and second by Robert Mitchell.

Motion passed unanimously.

Motion made to approve the Tecton Invoice #45665 (October 31, 2022) for \$12,600.00 made by Robert Mitchell and second by Kate Ericson.

Motion passed unanimously.

Motion made to approve the Mystic Air Invoice #60852 (November 14, 2022) for \$1,490.00 made by Robert Mitchell and second by Kate Ericson.

Motion passed unanimously.

5.2 Change Orders

A little over half of the contingency has been used but we are still in good shape.

5.3 Budget Report

Jack met with LEARN CFO, Mike Belden, and was informed that the first three reimbursements should arrive by next week or soon after Thanksgiving.

6.0 Upcoming Building Meetings

6.1 Next Meeting Scheduled for December 16, 2022

7.0 Adjournment

Motion made to adjourn meeting made by Robert Mitchell and second by Kate Ericson

Meeting ended at 10:40 am